

## *BlueSkyMorning*

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“Helping organizations  
create happier, healthier,  
more productive people  
and environments”

### DELEGATION TRAINING

- Workshops
- Seminars
- Products
- Coaching
- Consulting
- Keynote

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## *Create a “Culture of Delegation”*

*in your organization*

*today with*

*training by*

*BlueSkyMorning*

For information and current schedule,  
call 541-829-9891

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notices of upcoming trainings and get special coupon offers*

# Create a Culture of Delegation in Your Organization

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## COURSES AVAILABLE

### “For Getting Started”

Level 0 – Build Your Business Through Delegation (aka How to build a bigger boat)

Level 0 – Get Your Organization Delegation-Ready (changing attitudes and practices)

Level 1 – Succession through Delegation – Establish an attitude of delegation; create Task Lists

Level 1 – Succession Planning – See the Big Picture and the Interdependencies; create Daily Evaluation Forms

Level 2 – Prepare to Delegate – Understand and design Task Elements and Outcomes

Level 2 – Prepare the Delegatee – Design Delegation Agreements and get delegatee buy-in

Level 2 – Begin the Delegation Process – Orient and train

Level 2 – Improve the Delegation Process – Follow-up, fine-tune, and establish accountability

Level 2 – Delegate Roles – Employee empowerment and outsourcing

## COURSES AVAILABLE

### “For Getting Great”

Level 3 – Create a Master Delegation Plan – Management and Organization

Level 3 – Keep Tasks Delegated – Patience and Intervention

Level 4 – Delegate without alienating – Empowering without abandoning

Level 4 – Upward modeling – Train the boss

Level 5 – Understand Learning Stages (designed for management and in-house trainers)

Level 5 – Understand Levels of Authority (designed for management and in-house trainers)

Delegation Laboratory – All levels meet to discuss what’s working and what’s not, and to brainstorm better ways of creating and sustaining a Culture of Delegation

## PRODUCTS AVAILABLE

- Instructions and tools of all the above courses for self-taught learning
- Customized and stock training materials for in-house trainers
- BookNotes by Wendy—from various books written by experts on delegation

## COACHING & CONSULTING

- Troubleshoot and brainstorm delegation issues with executive teams
- Design customized training materials for in-house training personnel
- Work with executives, management, and staff to complete and fine-tune:

Task Lists

Task Elements and Outcomes

Delegation Agreements

Master Delegation Plans

## KEYNOTE PRESENTATIONS

“The Role of the Servant Leader”

“Delegation Myths & Excuses”

“Understanding the Limits of Individual Capacity”

“Retention through Delegation”

“Creating a Culture of Delegation”

Customized and stock speeches for in-house trainers

And more...

## METHODS OF DELIVERY

In-person or by phone

Online (via Skype)

Public or private

One-on-one coaching

Small group workshops

Large group seminars

Facebook: BlueSkyMorning

Website: [www.blueskymorning.com](http://www.blueskymorning.com)

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